

The following is a list of items that must be completed at the end of the *Activity* to avoid any additional charges. All items on this list must be completed in full subject to the discretion of Fantom Properties, LLC.

- Report any damage immediately to the owner.
- Cleaning supplies are found in the cabinet in the bathroom.
- Make sure the remotes for the HVAC units are left in the remote holders adjacent to the HVAC units. A \$100.00 fee will be charged for damaged or missing remotes.
- Return the HVAC units to 65° at the completion of the *Activity*.
- Any spills or messes on the floor, tables, chairs, and or other surfaces should be cleaned up immediately.
- Gather up all trash and put in the two provided white trash cans. When needed or upon completion of the *Activity*, remove all trash bags and put in them in the large green outside trash can located on the west side (downtown Strasburg side) of building under the deck.
- Replace with new trash bags located with the cleaning supplies.
- Sweep all floors with the provided Bissel sweeper.
- Flush toilets after each use and before you leave.
- Wipe down all tables and chairs after use.
- All personnel items need to be removed by the time you leave.
- Turn off the lights when leaving.

Cancellation Policy:

We request that you cancel at least 48 hours before the scheduled booking time. This gives us the opportunity to possibly re-rent the room. You may cancel by phone [717.278.6333] or email [sales@fantomlaser.com].

You may request to cancel your booking for a full refund, up to 48 hours before the date and time of the booking. Cancellations made between 24 to 48 hours before the event will receive a 50% refund. Cancellation requests made less than 24 hours of the booking will not receive a refund. When you book the room, you agree to these terms.